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Regd. Office : Nanubhai Amin Marg, Industrial Area, P.O. Chemical Industries, VADODARA-390 003, India. Phone No.0265-2282049 Fax No.0265-2281871/ 2280671. CIN : L36990GJ1943PLC000363 E-Mail : secretary@jyoti.com Website : http://www.jyoti.com

NOTICE OF THE 76th ANNUAL GENERAL MEETING, BOOK CLOSURE AND REMOTE E-VOTING INFORMATION Notice is hereby given that the 76th Annual General Meeting (76th AGM) of the Members of Jyoti Limited will be held on Wednesday, 30th September, 2020 at 10.00 a.m. through Video Conferencing (VC)/ Other Audio Visual Means (OAVM) to transact the business, as set out in the Notice of the 76th AGM. The Company has sent the Annual Report along with Notice convening AGM on Tuesday, 1st September, 2020, through electronic mode to all the Members whose e-mail IDs are registered with the Company's Registrar & Share Transfer Agents, M/s. MCS Share Transfer Agent Ltd./Depository Participant (s) in accordance with the Circular issued by the Ministry of Corporate Affairs dated 5th May, 2020 read with its circulars dated 8th April, 2020 and 13th April, 2020 and The Securities and Exchange Board of India circular dated 12th May, 2020. The Annual Report along with the Notice convening the AGM is also available on the website of the Company at <u>www.iyoti.com</u>, BSE Limited at <u>www.bseindia.com</u> and on the website of Central Depository Services (India) Limited (CDSL) at <u>www.evotingindia.com</u>.

Notice is also hereby given that pursuant to the provisions of section 91 of the Companies Act, 2013, the Register of Members and Share Transfer Books of the Company will remain closed from Wednesday, 23rd September, 2020 to Wednesday, 30th September, 2020 (both days inclusive) for the purpose of 76th AGM of the Company.

Pursuant to the provisions of Section 108 of the Act and Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended and Regulation 44 of the The Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, members are provided with the facility to cast their vote electronically through e-voting services provided by the CDSL on all resolutions as set forth in the 76th AGM Notice. The voting rights of the members shall be in proportion to the equity shares held by them in the paid-up equity share capital of the Company as on 23rd September, 2020 ('cut-off date').

The remote e-voting period commences on Sunday, 27th September, 2020 at 9.00 a.m. and will end on Tuesday, 29th September, 2020 at 5.00 p.m. During this period, the Members may cast their vote electronically. The remote e-voting module shall be disabled by CDSL thereafter. Those Members, who shall be present in the AGM through VC/OAVM facility and had not cast their votes on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system during the AGM.

The Members who have cast their votes by remote e-voting prior to the AGM may also attend /participate in the AGM through VC/OAVM but shall not be entitled to cast their votes again.

The manner of remote e-voting and voting at the AGM by members holding shares in dematerialized mode, physical mode and for members who have not registered their email addresses is provided in the Notice of the AGM.

Any person, who acquires shares of the Company and becomes a Member of the Company after the Notice has been sent electronically by the Company and holds shares as on the cut-off date; may obtain the login ID and password by sending a request to <u>helpdesk.evoting@cdslindia.com</u>. However, if he/she is already registered with CDSL for remote e-voting, then he/she can use his/her existing User ID and password for casting the votes.

In case of any queries pertaining to e-voting members may refer to the Frequently Asked Questions ("FAQs") and the evoting manual available at <u>www.evotingindia.com</u>, under help section or write an email to <u>helpdesk.evoting@cdslindia.com</u> or contact Mr. Nitin Kunder (022-23058738) or Mr. Mehboob Lakhani (022-23058543) or Mr. Rakesh Dalvi (022-23058542).

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For Jyoti Ltd. S. SINGHAL Vice President (Legal) & Company Secretary M. No. F8289

Place: Vadodara Date: 1st September, 2020

